

BRAC Bank PLC is building the future of banking in Bangladesh through trust, innovation, and inclusion. As a values-based financial institution, the bank empowers customers and businesses with responsible financial solutions while upholding the highest standards of compliance, governance and transparency. For professionals, BRAC Bank offers a platform where performance, integrity, and innovation thrive together.

The bank is seeking a qualified and purpose-driven professional for the following position within its **General Services Division** in the following position:

Officer, Safety & Security

Employment Type: Full-time

Grade: OG-I

KEY RESPONSIBILITIES:

- Coordinate and monitor CIT movements to ensure secure cash transportation.
- Supervise and ensure effective deployment and monitoring of security guards.
- Retrieve and analyze CCTV footage for investigations and incidents verification.
- Ensure uptime and functionality of CCTV systems and report faults for quick resolution.
- Ensure operational readiness of fire detection and firefighting systems across premises.
- Plan and conduct routine checks of fire extinguishers, hydrants, alarms, and emergency exits.
- Conduct fire safety risk assessments, fire surveys, investigations and verify fire evacuation plans.
- Manage vendors responsible for the maintenance and supply of fire safety equipment and consumables.
- Coordinate fire safety regulatory compliance with the Fire Service and other relevant government authorities.
- Monitor workplace health and safety practices and support the implementation of health and safety standards.
- Maintain liaison with law enforcement agencies and coordinate responses to security incidents, investigations, and emergencies.

KEY QUALIFICATIONS:

- Post Graduation/Graduation from a UGC-approved university with a satisfactory academic track record. www.prebd.com
- Fire Safety Manager Course (6 months) from Fire Service will be an added advantage.
- 2-3 years of work experience in a relevant field preferably at group of companies/ MNCs/ Banks.
- Practical knowledge and experience of fire safety systems and equipment is preferred.
- Good interpersonal communication and typing skills both in English and Bangla.
- Customer-centric, self-propelled, and capable of meeting deadlines.

BRAC Bank is a values-driven organization that prioritizes the protection of all its stakeholders, including coworkers and the community we work in, from harassment, abuse, neglect, exploitation, and discrimination. As an equal opportunity enabler, BRAC Bank encourages applications from any gender-diverse individuals and persons living with a disability. We consider personal persuasion to be a disqualification of candidature.

If you want to take up the challenge, please 'Apply Online.'

<https://bracbank.taleo.net/careersection/external/jobsearch.ftl?lang=en>

Only short-listed candidates will be communicated for the next stage as per the recruitment process. BRAC Bank reserves the right to accept or reject any application without assigning any reason whatsoever.

BRAC Bank does not charge any fee at any stage of the recruitment process.

Application Deadline: August 10, 2026



Member of:

